



# City Of Seagraves

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## Regular Session

### Seagraves City Council

Tuesday November 13th, 2018 – 7:00 P.M

City Council Chambers 309 Hill St.

**Guest:** Larry Carlisle, Calvin Sellers, Brent Grundstrom, Renee Goodger, Christy Valles, JoAnna Aranda, Elvia Gallegos, Bernard Gibson, Barbara Reynolds

- 1) **Call to Order-Announce Quorum:** 07:00PM
- 2) **Invocation:** Charles Evans
- 3) **Pledge of Allegiance:** Dan Grife
- 4) **Roll Call:** Charles Evans, Cindy Durham, Kendra Sellers, Debra Middleton, Ruben Valles, Shannon Wadzeck
- 5) **Approve Minutes:** Debra Middleton noted two corrections (Spelling Errors-Names) Motion to Accept by Debra Middleton, Second by Kendra Sellers. Motion Passed.
- 6) **Public Comment:** Elvia Gallegos addressed the Council regarding her intention to begin a small business in Seagraves. She hopes to open a self-service Ice and Water Dispensary. Ruben Valles said he had spoken with Ms. Gallegos about the land next to the Chamber of Commerce RV Park on Railroad Ave. He continued that he was not yet ready to decide but was investigating the prospect. Ms. Gallegos indicated that she may ask for economic help from the Economic Development Board. Cindy Durham informed her that the Board usually required the prospective business to hire a local resident full time as a condition of assistance. Cindy Durham asked if Ms. Gallegos was going to buy some land in Seagraves for the Business. Ms. Gallegos said she preferred to lease but was prepared to purchase if necessary. Charles Evans asked if Ms. Gallegos had investigated the costs and profits potential. Shannon Wadzeck asked what sort of timeline would be involved. Ms. Gallegos said that if she were able to begin around the first of the year she should be operating by March. Cindy Durham asked the Council if they recommended a meeting of ED-B to consider the request. Charles Evans suggested the board meet before the end of the year. Cindy Durham said she would poll the Board and arrange a meeting to consider the proposition. She thought the 27<sup>th</sup> to the 30<sup>th</sup> may be possible but that she would send an email to the concerned parties with a date and time for the meeting when she had checked with the other Board members.

Bernard Gibson addressed the Council regarding the matter of the property at 1207 13<sup>th</sup> St. which had been the subject of the recent Variance Board hearing. He explained that the terms of the

conditional variance granted at that hearing had not been met by the property owner and that he wished to submit the matter to the City Council for further action. Charles Evans asked the City Secretary if he had any response to the Certified Mail sent to the property owner. The Secretary informed the Council that the letter had never been accepted and was eventually returned marked unclaimed. The Secretary informed the Council that the contents of the letter were to advise the property owner that the terms of the Conditional Variance had not been kept and that the Owner was in Violation of the Zoning Ordinance. Charles Evans said that he would contact the property owner and that the City would try to work with him to resolve the matter.

JoAnna Aranda asked if there were any Zoning issue if she were to set a mobile home on South Avenue I for her mother to live in. Ms. Goodger said she would check and advise Ms. Aranda the following day.

- 7) **Canvass Election Results and Adopt a Canvassing Order:** Cindy Durham Motioned to accept the results and to pass the Order, Debra Middleton Second. Motion Passed.
- 8) **Possible Action on Ordinance 11-09-30:** The City Secretary reported that the Attorney had not yet responded to him with an opinion regarding the language of the proposed amendments. He continued, Renee has drafted new rates for “Mini” Apartments and Hotel/Boarding units and the language defining the additional rate classes was what was being reviewed by council. Ms. Goodger explained that she had checked with other municipal utilities and that none ever adjusted based on current occupancy. The Secretary told the Council he would call the Attorney tomorrow and request the Opinion for the Council to act when the Special Session of 10-22-18 was reconvened. Ms. Goodger asked to be present to discuss other aspects of the issue and present other possibilities. Debra Middleton thanked Ms. Aranda for her patience. The City Secretary told Ms. Aranda the she could wait for the amendment to make payment on her current billing or take a credit. He assured her that she would see a reduction.
- 9) **Municipal Court Report:** Debra Middleton has a question regarding the specifics on the numbers of cases. Debra Middleton Motion to pass Ordinance 18-08-13:4, Second by Cindy Durham. Motion Passed.
- 10) **Police Report:** Chief Grundstrom reported that Officer Foshee had resigned with no notice saying only that she had decided she was not cut out for being a police officer. He recommended Kevin Jefferson, a former Sherriff Deputy, as a replacement. Shannon Wadzeck asked why he was no longer with the Sherriff. Chief Grundstrom said that it had been a policy issue but that the matter was closed and that he had asked the Sherriff about making Mr. Jefferson an Officer in Seagraves and that the Sherriff had no reason to object. Shannon Wadzeck said she regretted that Officer Foshee had resigned and asked if the Chief had any other applicants. The Chief said he had none with any experience. Ms. Wadzeck asked if any of the Officers were staying at the apartment provided by the Housing Authority. The Chief said that the Officers would sometimes use it if they had consecutive shifts. Debra Middleton asked if the officers were keeping within the city limits. Cindy Durham asked if the Chief had an administrative aid. Chief Grundstrom introduced Barbara Reynolds. Ruben Valles asked if the Chief had placed Decals on his patrol vehicle and if the Chief was also patrolling. The Chief said he was. Shannon Wadzeck what hours the Animal Control Officer worked. She said that the number of at large animals and waste in the streets was getting worse. Chief Grundstrom said he knew improvement was needed in animal control and code enforcement. Ruben Valles asked if the Council could speak with the Officer and Charles Evans told the Chief that he would like to have the Officer attend the next meeting. He said that the Council may wish to retire to Executive Session with the Chief and the Officer. The Chief asked the Council if Mr. Jefferson would be acceptable to replace Officer Foshee. Charles Evans said the Council would defer to the Chief regarding personnel matters. The Chief said that he had vetted Mr. Jefferson with the Sherriff, the District Attorney and the local Ranger.  
Debra Middleton Motion to accept the report, Second by Shannon Wadzeck. Motion Passed

11) **Public Works Report:** Cindy Durham asked what the issue was with the lift station. Ms. Goodger explained that the pump had suffered electrical damage again. She said she was told by Xcell Energy that the proximity of the pump to the intersection of two high voltage lines was the probable cause of the repeated lightning surges that have damaged the pump recently. She said that the pump was being repaired and that the estimated cost of repair will be \$3,200.00 Mayor Evans asked what the cost of a new pump may be. Ms. Goodger said probably \$10,000.00. The Mayor asked where such a pump may be purchased. Ms. Goodger said Odessa Pump but that she would look at alternative vendors for a better price. Ruben Valles asked if the city had stopped landscape maintenance at the Chamber of Commerce Building. She said that nothing had been done to that lot for some time. Cindy Durham asked Ms. Goodger if there was any reason for the city to not do the landscape maintenance there. Ms. Goodger said that she had assumed the Chamber had someone to do the upkeep as the Chamber of Commerce was not part of the Municipal Government. Ruben Valles said that the City had been maintaining the Hearne and Webb Park and that it belonged to the Chamber. Mayor Evans directed Ms. Goodger to maintain the grounds. Ms. Goodger said she would see to it. Ms. Goodger reported that the Cuff System for the municipal water supply was still in Canada with the manufacturer where it was being reconfigured but that she expected it to be reinstalled by the end of November. Ms. Goodger also reported that she was in the process of completing the preliminary application process with USDA for the Grant and Loan for the Municipal Waste Water Treatment Plant. Shannon Wadzeck asked Ms. Goodger how the repair of pot holes was prioritized or which public right of way will be cleared of trash. Ms. Goodger said that all potholes are filled as they are discovered but that some are prioritized by how deep they are or if they result from leaks. She reported that S.O.S. Waste Management will be fined for 25% of the monthly billing and put on notice that the city may not renew the contract unless service was improved.

Motion

to Accept by Kendra Sellers, Second by Shannon Wadzeck. Motion passed.

12) **Administrative Report:** The City Secretary reported that the Audit had concluded and that all adjustments had been entered. He informed the Council that F/Y 2017-18 was closed and that the current budget was loaded. He informed the council that Mr. Ray will be at the next Regular Session to deliver his report. The Secretary reported that he was making progress getting the DUNS and SAMS accounts updated and that the likelihood was the prospective grants being sought by the city would be moving forward. The Secretary also reported that the canvass concerning Sales and Use Tax will be submitted to the Comptroller's Office and that the process of dissolving ED-A should be done when the Comptroller had set up the reallocation.

Motion to Accept by Kendra Sellers, Second by Cindy Durham. Motion Passed.

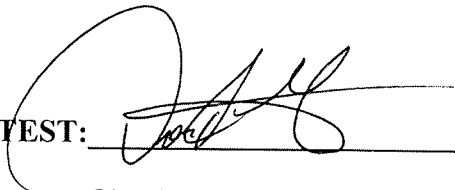
13) The next Regular Session will be held on December 10, 2018 at 07:00PM in the Council Chamber in City Hall.

Motion to Adjourn by Ruben Valles, Second by Cindy Durham. Motion Passed.

14) **Motion to Adjourn:** Motion by Cindy Durham, Second by Kendra Sellers

**Adjournment 09:07PM**

ATTEST:

  
City Secretary (Dan Grife)



Charles Evans, Mayor